

# Updated Resources for the Pennsylvania Release

#### Introduction

This is a summary of the resources that were updated because of the enhancements made to SES in the Pennsylvania release (September 25, 2023).

## **Agency Resources**

- Overseeing Your Agency's Supervisory Activities: New topic to provide context and reasoning for the creation of the "Master Viewer" role.
- <u>Searching Agency Loan Request Responses</u>: New topic describing how to use the new "Loan Request Response Search" tab for agencies.
- Exporting Finding Commentary: Added information describing how to copy and paste information from the Finding Commentary export Word document into Excel.
- <u>Managing the Scope</u>: Updated topic to account for ability to multi-select business activities and associated work programs.
- <u>Managing SA Access Request Auto Approvals</u>: Added clarification to the minimum milestone description to **About this task**.

## Company Resources

- <u>Searching Company Loan Request Responses</u>: New topic describing how to use the new "Loan Request Response Search" tab for companies.
- Exporting Loan Requests: Updated to include information about the new sheets (tabs) available on the loan request export spreadsheet.
- <u>Logging in to SES for the First Time</u>: Updated screenshots and information about creating additional user accounts to prevent users from creating a duplicate account for themselves.

### Other Resources

- <u>SES Email Notifications</u>: Updated to include notification sent to agency participants when the report is sent for review.
- SES Agency System Roles & Consumer Complaints Roles: Updated to include information about the new "Master Viewer" role.

Updated: 9/21/2023